

PRIVACY POLICY - VIDEO

PURPOSE

The main purpose of video surveillance is to determine whether activities which are against the law or against the rules of Hotel St George have taken place on the property:

1. Prevention or detection of crime and/or disorder;
2. Apprehension and prosecution of offenders (including use of images as evidence in criminal proceedings);
3. Interest of public and employee Health and Safety;
4. Protection of public health; and
5. Protection of Hotel property and assets

PROCEDURES

1. Signage informing tenants that security cameras are in operation in the Hotel will be displayed prominently.
2. Surveillance cameras will not be used where people might expect to have privacy, such as toilet areas or bedrooms.
3. Surveillance footage will be kept by Manager, in a secure location and will only be made available through the authority of any one of the following people: the Manager, Police and the Directors.
4. Under the terms of the Privacy Act, people will be permitted to access the personal information held on them, however, such a request could be refused if it would also involve the release of personal information on another person who could be seen in the footage.
5. If footage contains no contents which are required as evidence they will be deleted after a period of seven days.
6. Footage, which shows that a criminal act has occurred, may be passed onto the Police by the Manager. In such cases, the tenant or tenants may or may not be informed first.
7. Where there is reasonable cause for the management of the Hotel to suspect that a Tenant is engaging in or may engage in activities which are illegal, unethical, and injurious or simply against the Hotel rules or policies, some system of surveillance may be employed in order to apprehend the culprit(s) and thus put a stop to the activities. According to the circumstances, such surveillance may be overt (as in the use of mounted surveillance cameras) or covert (as in the use of a miniaturised camera to record suspected drug dealing). In either case, the person's right to privacy will be considered.

